

### REQUEST FOR QUOTE

The Town of Jaffrey – Recreation Department is seeking written quotes for the following projects. All written quotes must be received by the Town of Jaffrey - Jaffrey Recreation Department no later than Monday, August 13, 2018 by mail: Jaffrey Parks & Recreation Department, 31 Howard Hill Road, Jaffrey, NH 03452. On-site review of the projects may be scheduled by calling 603-532-7863.

Quote must be inclusive of all:

Vendor information:

- |  |                                     |
|--|-------------------------------------|
| a) Vendor Name                                   | e) Product Number and Description   |
| b) Date of Quote                                 | f) Unit Price                       |
| c) Name of Sales Representative giving the quote | g) Quantity Discount, if any        |
| d) Name of Employee obtaining the information    | h) Early Payment Discount, if any   |
|  | i) How long quote is guaranteed for |
|  | j) Delivery Date                    |

Vendors are selected for the capability to serve the needs of the town in the most economical and efficient manner possible. Quotations or bids for a specific product or service will be examined and evaluated based upon:

- Comparison of prices from three or more qualified vendors

A Purchase Order will be issued to the selected vendor when a procurement decision is made. The Town of Jaffrey reserves the right to accept or reject any quote for any reason.

Timeframe for Completion of Project: Before September 21, 2018

Project Location: Community Park, 9 Union Street, Jaffrey, NH 03452

- Install approximately 36" high by 150' in length of wood-guard rail type fencing such as the image below or similar fencing, with multiple breaks/openings as outline on page two of this RFQ.



This picture represents the approximate location, length of fence sections, and size of openings between fence sections.

